

George Holmes Bixby Memorial Library  
Board of Trustees Meeting Minutes  
March 5, 2015

**In Attendance:** Deborah Rogers, Chairperson; Elizabeth Hunter Lavallee, Treasurer; Robin M. Haubrich, Secretary; Paul Lawrence, Trustee; Janet Hicks, Alternate Trustee; Carol Brock, Head Librarian, and Mary Farrell, Children's Librarian

**Absent:** Kelly Marshall, Trustee

Meeting convened at 6:05 pm.

**1. Minutes**

- a. The February 5, 2015 minutes were moved, seconded and approved to be accepted as presented.

**2. Treasurer's Report**

- a. After a brief review by Elizabeth, the treasurer's report was moved, seconded and approved to be accepted as presented.

**3. Librarians' Report**

- a. Carol pointed out the lower February numbers reflected the harsh winter weather.
- b. The library received a \$2500.00 check from the *Francetown News* to be used for technology.
- c. The heating system required more repair. The heating situation will be discussed at the next Selectboard meeting, March 9.
- d. Upcoming programs were reviewed.
- e. Plans for a 50/50 raffle were discussed.

**4. Old Business**

- a. It was moved, seconded and approved to accept the library policy as amended.
- b. The 2014 performance review of Carol Brock had been delivered and her response received.

**5. New Business**

- a. Deb mentioned the spring conference for Library Trustees is May 18, 2015. Details will be discussed at the next meeting.
- b. A motion was moved, and seconded and approved to change the monthly meeting time to **6PM**.

**6 . Public Comment**

- a. There were no public comments.

**7. Adjournment:**

- a. A motion was moved, and seconded and approved to adjourn at 6:30 PM.

Next Meeting: April 2 at 6PM

Respectfully submitted,  
Robin M. Haubrich, Secretary